

MINUTES
PUBLIC HEARING
CITY COUNCIL
FREDERICKTOWN, MISSOURI
SEPTEMBER 27, 2010
5:30 PM CITY HALL

Mayor Tripp declared the Public Hearing open at 5:30 pm. Tripp stated the purpose of the public hearing was to receive comments from the public concerning the proposed Fiscal Year 2010/2011 Operating Budget for the City of Fredericktown. Mayor Tripp closed the public hearing at 7:05 pm after hearing no comments or questions from the public.

Mark Tripp, Mayor

ATTEST:

Barbara Stevens, City Clerk

MINUTES
CITY COUNCIL WORK SESSION
FREDERICKTOWN, MISSOURI
SEPTEMBER 27, 2010
5:30 PM

A. CALL TO ORDER AND ROLL CALL

Mayor Tripp called the meeting to order. Those present on roll call were: Alderman Merriman, Alderman Polete, Alderman Brown, Alderman Walts, and Alderman Thomas. Absent was: Alderman Reutzel. Also present were: City Administrator Dismuke, Attorney Boner, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. APPROVAL OF MINUTES

1) **Minutes of the scheduled work session meeting of September 13, 2010.** A motion was made by Merriman with a second by Thomas to approve the minutes as presented. Motion carried.

2) **Minutes of the adjourned work session meeting of September 15, 2010.** A motion was made by Merriman with a second by Polete to approve the minutes as presented. Motion carried.

C. APPROVAL OF AGENDA

1) **Additions or deletions.** None

2) **Approval of agenda.** A motion was made by Polete with a second by Merriman to approve the agenda as presented. Motion carried.

D. WORK SESSION BUSINESS

1) **Mayor's recommendation for city administrator.** Mayor Tripp said he would like to recommend the board renew the contract of Jim Dismuke for one year with the same terms and same pay as the present contract. Merriman began by stating he had a problem with renewing the contract. A meeting to discuss the position had never come to fruition despite the fact council had requested it. Merriman went on to say Dismuke's contract is scheduled to expire at the end of next month. Merriman indicated his vote would remain a no. Brown said he was a believer in the administrator position, but he, too, would like to have that meeting to determine what the city's needs are and that position could fulfill those needs. He went on to say "we would be remiss if we did not have a meeting". Polete dittoed Brown's statement stating "we need a plan or we'll fail". Walts agreed the city needed a plan. He felt we need to allow ourselves some time to refine our needs for a city administrator. Also, what can we afford and what amount will it take to get someone in here. He favored extending Dismuke's contract and starting the process of defining the need, position and salary. Thomas stated Dismuke has done a good job and will continue, but we still need a meeting to discuss the position. We do not need to be without a city administrator at this time. Mayor Tripp noted the meeting and/or meetings would serve several purposes . . . one for Dismuke himself and one for the position of city administrator. He went on to say "yes, we need a search committee and an ordinance is already in place on what is required of that position". At this time a motion was made by Brown with a second by Merriman to not approve the one year renewal of Dismuke's contract until a meeting is set. Motion carried with four (4) ayes and one (1) nay Walts.

E. CLOSED SESSION (As authorized by RSMo Section 610.021) Motion was made by Merriman with a second by Polete to go into Closed Session. Roll call vote resulted in five ayes, zero nays, and one absent. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

- 1) Personnel matters related to budget. A lengthy discussion began creating a delay in completing the work session. A motion was then made by Merriman with a second by Brown to extend work session an additional thirty minutes. Motion carried. The budget proposal included recommending a change in hiring responsibilities. A motion was made by Brown with a second by Walts to approve the department head along with the city administrator and mayor approving new hires up to grade 6 without council approval. Motion carried with all voting aye. A further motion was made by Brown with a second by Walts to approve the newly established organizational chart and pay scale for the new budget year. Motion carried with all voting aye.

Motion was made by Brown with a second by Walts to return to Open Session. Motion carried.

F. **WORK SESSION BUSINESS RESUMED**

- 1) Final discussion and approval of the Budget for 2010/2011 fiscal year. Continued discussion will be moved to the regular Council meeting following.

- G. **ADJOURNMENT** A motion was made by Merriman with a second by Thomas to adjourn. Motion carried.

Mark Tripp, Mayor

ATTEST:

Barbara Stevens, City Clerk

MINUTES
CITY COUNCIL MEETING
FREDERICKTOWN, MISSOURI
DAY/DATE: WEDNESDAY, SEPTEMBER 27, 2010
CITY HALL

A. **CALL TO ORDER AND ROLL CALL**

Mayor Tripp called the meeting to order and led the Pledge of Allegiance. Those present on roll call were: Alderman Brown, Alderman Merriman, Alderman Polete, Alderman Walts, and Alderman Thomas. Absent was: Alderman Reutzel. Also present were: City Administrator Dismuke, Attorney Boner, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. **APPROVAL OF MINUTES**

- 1) Minutes of the public hearing of September 13, 2010. A motion was made by Merriman with a second by Thomas to approve the minutes as presented. Motion carried.
- 2) Minutes of the rescheduled council meeting of September 15, 2010. A motion was made by Merriman with a second by Polete to approve the minutes as presented. Motion carried.

C. **PUBLIC COMMUNICATIONS, REMARKS FROM THE GENERAL PUBLIC AND ANNOUNCEMENTS** (each speaker is limited to 3 minutes or less)

D. **APPROVAL OF THE AGENDA**

- 1) **Additions or deletions.**
Add: Final discussion and approval of Budget as New Business #6, moving #6 to #7 and #7 to #8.
- 2) **Approval of the agenda.** A motion was made by Polete with second by Brown to approve the agenda as amended. Motion carried.

E. **PRESENTATIONS**

- 1) None.

F. **REPORT FROM OFFICERS**

- 1) **Mayor's report and city attorney appointment.** Mayor Tripp recommended the appointment of Mary Boner as the replacement for Kim Moore as the city attorney. A motion was made by Merriman with a second by Thomas to approve the recommendation. Motion carried. In addition, the Mayor requested approval of the use of some of the park area for fundraiser festivities by Farmer's Insurance on Saturday, October 16th with a curfew of 11:00 pm. A motion to that effect was made by Merriman with a second by Polete. Motion carried.

G. **REPORT FROM SPECIAL COMMITTEES AND STAFF**

- 1) **Financial report -- August.**
- 2) **City Administrator's report.** Dismuke said the city's airport engineer of record, BWR, has been remiss in completing plans as promised in the agreement for a new airport terminal under a MoDOT aviation grant. A motion was then made by Merriman with a second by Walts to have Dismuke give a written notice to complete the required documentation in thirty (30) days or the contract will be terminated. Motion carried.

H. **OLD BUSINESS**

- 1) **Re-consideration of recommendation from P&Z to abandon the right-of-way on Emerald Bluff subdivision.** City Engineer Baer explained to council the easement survey presented in the packets did not include the city's waterline. Council asked Middendorf (who was in attendance) to provide us another 10 feet of easement for that waterline. He indicated he would talk to his surveyor. Walts said P&Z was in favor of vacating the right-of-way. A motion was

then made by Walts with a second by Thomas to approve vacating with the additional 10 feet included. Motion carried.

I. NEW BUSINESS

- 1) **Request by Utility Billing Clerks to attend a three day Office Professional Seminar at the Lodge of the Four Seasons.** A motion was made by Walts with a second by Brown to approve the request. Motion carried.
- 2) **Ordinance amending the Fiscal Year 2009/2010 budget for operations.** A motion was made by Brown with a second by Polete that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Brown with a second by Walts to read the ordinance the second time by title only. Motion carried. **Ordinance 10-47 duly adopted.**
- 3) **Ordinance amending Transfer Station gate fees.** A motion was made by Walts with a second by Thomas that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Polete with a second by Walts to read the ordinance the second time by title only. Motion carried. **Ordinance 10-48 duly adopted.**
- 4) **Ordinance amending Chapter 255, Section 255.140F charges for commercial waste containers.** A motion was made by Merriman with a second by Polete that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Polete with a second by Walts to read the ordinance the second time by title only. Motion carried. **Ordinance 10-49 duly adopted.**
- 5) **Ordinance amending Chapter 255, Section 255.040A monthly residential trash collections fees.** A motion was made by Brown with a second by Polete that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Brown with a second by Walts to read the ordinance the second time by title only. Motion carried. **Ordinance 10-50 duly adopted.**
- 6) **Final discussion and approval of the Budget for 2010/2011 fiscal year.** Discussion continued from work session on finalizing the budget numbers.
- 7) **Ordinance approving and adopting the budget for operations Fiscal Year 2010/2011.** A motion was made by Brown with a second by Polete that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. Voting on the ordinance resulted in four ayes and one nay (Merriman) A motion was made by Polete with a second by Walts to read the ordinance the second time by title only. Motion carried. Voting on the ordinance resulted in four ayes and one nay (Merriman) **Ordinance 10-51 duly adopted.**
- 8) **Ordinance authorizing the Mayor to execute a lease agreement between City and the Fredericktown R-1 School District.** A motion was made by Polete with a second by Walts that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Polete with a second by Thomas to read the ordinance the second time by title only. Motion carried. **Ordinance 10-52 duly adopted.**

J. ADDITIONAL BUSINESS

- 1) **Accounts payable.** A motion was made by Merriman with a second by Brown to approve the bills. Motion carried.

K. REMARKS OF SPECIAL PRIVILEGE BY THE BY THE ALDERMAN

- L. CLOSED SESSION BUSINESS** (As authorized by RSMo Section 610.021) (As authorized by RSMo Section 610.021) Motion was made by Merriman with a second by Brown to go into Closed Session. Roll call vote resulted in five ayes, zero nays, and one absent. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

- 1) Personnel matter – A motion was made by Brown with a second by Walts to approve Ron Cooper II as the recycling laborer. Motion carried with all voting aye.
- 2) Personnel matter – A motion was made by Brown with a second by Walts to approve Michael Sletten as a full time police officer. Motion carried with all voting aye.
- 3) Real estate matter – After a lengthy presentation and discussion, a motion was made by Walts with a second by Thomas to approve the donation of the City spec building (old Walmart bldg) to the IDA. Motion carried with the following vote: voting aye: Brown, Walts, Thomas; voting nay: Merriman and Polete.

A motion was made by Polete with a second by Walts to return to Open Session. Motion carried.

M. **ANY OTHER BUSINESS**

N. **ADJOURNMENT.** Motion by Merriman with a second by Brown to adjourn. Motion carried.

Mark Tripp, Mayor

ATTEST:

Barbara Stevens, City Clerk