

MINUTES
CITY COUNCIL WORK SESSION
FREDERICKTOWN, MISSOURI
NOVEMBER 8, 2010
5:30 PM

A. CALL TO ORDER AND ROLL CALL

Mayor Tripp called the meeting to order. Those present on roll call were: Alderman Merriman, Alderman Polete, Alderman Brown, and Alderman Reutzel. Absent were: Aldermen Walts and Thomas. Also present were: City Attorney Boner, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. APPROVAL OF MINUTES

1) **Minutes of the work session meeting of October 25, 2010.** A motion was made by Merriman with a second by Polete to approve the minutes as presented. Motion carried.

C. APPROVAL OF AGENDA

1) **Additions or deletions.**

Alderman Polete added to Work Session Business: Discussion concerning employee cell phone use memo and discussion concerning the electric utility deposits.

2) **Approval of agenda.** A motion was made by Merriman with a second by Brown to approve the agenda as amended. Motion carried.

D. WORK SESSION BUSINESS

1) **Request to purchase sewer pipe patch for I&I improvements. (budgeted item) (Vince)** After a brief discussion, a motion was made by Merriman with a second by Brown to approve the purchase from the lowest bidder Schulte Supply. Motion carried.

2) **Consideration of bids for a sewer camera for the Wastewater Dept. (budgeted item) (Vince)** After some discussion, a motion was made by Brown with a second by Reutzel to approve the purchase from the lowest bidder, Key Equipment. Motion carried.

3) **Recommendation from PDO to establish a policy and procedures recommended by MIRMA for potential employee background checks.** After a brief review of the purpose of the ordinance, a motion was made by Polete with a second by Merriman to recommend approval to full council. Motion carried.

4) **Recommendation from PDO to establish a pole attachment agreement.** After a brief review of the purpose of the ordinance, a motion was made by Merriman with a second by Polete to recommend approve to full council. Motion carried.

5) **Discussion concerning recent memo on employee cell phone use.** Alderman Polete began by reviewing the memo that had been distributed to all employees regarding cell phone and social networking at work. Polete agreed with the purpose of the memo but suggested the memo be amended from "employees receiving cell phone reimbursement to any employee can use cell phone for work related calls". A discussion ensued over the issue of cell phone use. Brown suggested meeting half way by giving employees six months trial to see how they do before banning. Mayor Tripp said the city is looking at purchasing cell phones instead of using the reimbursement of personal phone method. Brown then suggested the city continue to allow cell phone use on vibrate only until something else is in place. It was also suggested the police department should have hands-free devices for their phones. Mayor Tripp will keep council updated.

6) **Discussion concerning electric utility deposits.** Alderman Polete asked the status of this issue. Mayor Tripp said there had been no definitive decision made and suggested this be referred to the PDO committee. He also suggested having the utility billing clerks as well as

local landlords attend and hold a "town hall" type meeting. Council indicated they would like this issue addressed before the end of the year.

E. **CLOSED SESSION** (As authorized by RSMo Section 610.021) None.

F. **ADJOURNMENT** A motion was made by Brown with a second by Polete to adjourn. Motion carried.

Mark Tripp, Mayor

ATTEST:

Barbara Stevens, City Clerk

MINUTES
CITY COUNCIL MEETING
FREDERICKTOWN, MISSOURI
DAY/DATE: WEDNESDAY, NOVEMBER 8, 2010
CITY HALL

A. CALL TO ORDER AND ROLL CALL

Mayor Tripp called the meeting to order and led the Pledge of Allegiance. Those present on roll call were: Alderman Merriman, Alderman Polete, Alderman Brown, and Alderman Reutzel. Absent were: Aldermen Walts and Thomas. Also present were: City Attorney Boner, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. APPROVAL OF MINUTES

1) Minutes of the regular council meeting of October 25, 2010. A motion was made by Merriman with a second by Brown to approve the minutes as presented. Motion carried.

C. PUBLIC COMMUNICATIONS, REMARKS FROM THE GENERAL PUBLIC AND ANNOUNCEMENTS (each speaker is limited to 3 minutes or less)

D. APPROVAL OF THE AGENDA

1) Additions or deletions. None
2) Approval of the agenda. A motion was made by Merriman with second by Brown to approve the agenda as presented. Motion carried.

E. PRESENTATIONS

1) None

F. REPORT FROM OFFICERS

1) Mayor's report.

G. REPORT FROM SPECIAL COMMITTEES AND STAFF

1) Municipal Court docket - October
2) Municipal Court statistics -- October
3) Building Inspector report - October
4) Police Captain report - October

H. OLD BUSINESS

1) Ordinance authorizing the acceptance of a utility easement deed from Bey-Dorf Enterprises, LLC in the Emerald Bluff Subdivision. A motion was made by Merriman with a second by Polete that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Brown with a second by Polete to read the ordinance the second time by title only. Motion carried. Ordinance 10-59 duly adopted.
2) Ordinance to vacate a portion of a North-South Road easement on the north side of Commercial Drive. A motion was made by Merriman with a second by Polete that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Polete with a second by Brown to read the ordinance the second time by title only. Motion carried. Ordinance 10-60 duly adopted.

I. NEW BUSINESS

1) Ordinance authorizing to vacate a portion of a utility easement at the Business Park relative to the gas turbine project. A motion was made by Brown with a second by Polete that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Polete with a second by Brown to read the ordinance the second time by title only. Motion carried. Ordinance 10-61 duly adopted.
2) Ordinance authorizing the Mayor to execute a deed between City and MJMEUC relative to the gas turbine project. A motion was made by Merriman with a second by Reutzel that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Brown with a second by Polete to read the ordinance the second time by title only. Motion carried. Ordinance 10-62 duly adopted.

3) **Ordinance authorizing the Mayor to execute a gas turbine agreement between City MJMUEC relative to the location and building of turbine electric generating facilities.** A motion was made by Merriman with a second by Brown that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Polete with a second by Reutzel to read the ordinance the second time by title only. Motion carried. **Ordinance 10-63 duly adopted.**

4) **Ordinance amending Personnel Rules and Regulations.** A motion was made by Brown with a second by Polete that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Brown with a second by Merriman to read the ordinance the second time by title only. Motion carried. **Ordinance 10-64 duly adopted.**

5) **Ordinance establishing policy and procedures for background checks.** A motion was made by Merriman with a second by Reutzel that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Polete with a second by Brown to read the ordinance the second time by title only. Motion carried. **Ordinance 10-65 duly adopted.**

6) **Ordinance establishing a pole attachment agreement.** A motion was made by Merriman with a second by Brown that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Polete with a second by Brown to read the ordinance the second time by title only. Motion carried. **Ordinance 10-66 duly adopted.**

J. **ADDITIONAL BUSINESS**

1) **Accounts payable I.** A motion was made by Merriman with a second by Brown to approve the bills. Motion carried.

2) **Accounts payable II.** A motion was made by Merriman with a second by Brown to approve the bills. Motion carried.

K. **REMARKS OF SPECIAL PRIVILEGE BY THE BY THE ALDERMAN**

L. **CLOSED SESSION BUSINESS** (As authorized by RSMo Section 610.021) None.

M. **ANY OTHER BUSINESS**

N. **ADJOURNMENT.** Motion by Polete with a second by Brown to adjourn. Motion carried.

Mark Tripp, Mayor

ATTEST:

Barbara Stevens, City Clerk