

MINUTES
CITY COUNCIL WORK SESSION
FREDERICKTOWN, MISSOURI
NOVEMBER 22, 2010
5:30 PM

A. CALL TO ORDER AND ROLL CALL

Mayor Tripp called the meeting to order. Those present on roll call were: Alderman Merriman, Alderman Polete, Alderman Brown, and Alderman Walts. Absent were: Aldermen Reutzel and Thomas. Also present were: City Administrator Dismuke, City Attorney Boner, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. APPROVAL OF MINUTES

1) **Minutes of the work session meeting of November 8, 2010.** A motion was made by Brown with a second by Walts to approve the minutes as presented. Motion carried.

C. APPROVAL OF AGENDA

1) **Additions or deletions.**

Add: one (1) personnel item to Closed Session.

2) **Approval of agenda.** A motion was made by Polete with a second by Brown to approve the agenda as amended. Motion carried.

D. WORK SESSION BUSINESS

1) **Christmas gift certificates for employees. (Dismuke).** Motion was made by Merriman with a second by Walts to table this item as two of the four aldermen in attendance had to abstain in the vote as they are firemen who would be receiving the certificates. Motion carried.

2) **Bid proposals for the design/build of the 34.5KV transmission line.** Representatives from Blakely and Associates reviewed some contract options for this project before discussing the actual bid. A motion was then made by Merriman with a second by Walts to approve the bid of M & M Electrical Contractors, Inc. for the construction of the 34.5KV transmission line. Motion carried. Then, a motion was made by Brown with a second by Walts to approve the bid for materials (excluding poles) from Cape Electric. Motion carried. A third motion was made by Walts with a second by Merriman to approve the low bid from Carpenters for the wood poles. Motion carried.

3) **Discussion concerning communication equipment options. (radio/phones) (Harbison)** Harbison referred council to the information sheet included in the packet. She went on to explain providing new radios and city-owned cell phones should help alleviate the communication problems in the departments. Harbison stated she spoke with finance officer, Shinn, regarding sufficient money in the various budgets. Shinn said the money would come from each department's operations and budget line item but each department would have to watch their budget carefully. A motion was then made by Brown with a second by Polete to approve the purchases. Motion carried.

4) **Review of the ordinance between City and the Missouri Dept. of Conservation relative to City Lake (tabled from June for review by MDC).** After a brief discussion, a motion was made by Polete with a second by Merriman to recommend approval of the ordinance to full council. Motion carried.

E. CLOSED SESSION (As authorized by RSMo Section 610.021) Motion was made by Merriman with a second by Brown to go into Closed Session. Roll call vote resulted in four ayes, zero nays, and two absent. The account of the Closed Session is exempt from the public record and is on file in the office of the City Clerk pursuant to RSMo 610.024. The following motions and votes were taken in Closed Session:

1) Personnel matter – After some discussion, a motion was made by Merriman with a second by Walts to accept the resignation of Police Captain Jason Gordon. Motion carried with all voting aye. An additional motion was made by Walts with a second by Brown to authorize the search for a replacement. Motion carried with all voting aye.

A motion was made by Brown with a second by Walts to return to Open Session. Motion carried.

F. **ADJOURNMENT** A motion was made by Brown to adjourn. Motion carried.

Mark Tripp, Mayor

ATTEST:

Barbara Stevens, City Clerk

MINUTES
CITY COUNCIL MEETING
FREDERICKTOWN, MISSOURI
DAY/DATE: WEDNESDAY, NOVEMBER 22, 2010
CITY HALL

A. CALL TO ORDER AND ROLL CALL

Mayor Tripp called the meeting to order and led the Pledge of Allegiance. Those present on roll call were: Alderman Merriman, Alderman Polete, Alderman Brown, and Alderman Walts. Absent were: Aldermen Reutzel and Thomas. Also present were: City Administrator Dismuke, City Attorney Boner, City Engineer Baer, City Clerk Stevens, department heads and visitors.

B. APPROVAL OF MINUTES

1) Minutes of the regular council meeting of November 8, 2010. A motion was made by Merriman with a second by Polete to approve the minutes as presented. Motion carried.

C. PUBLIC COMMUNICATIONS, REMARKS FROM THE GENERAL PUBLIC AND ANNOUNCEMENTS (each speaker is limited to 3 minutes or less)

D. APPROVAL OF THE AGENDA

1) **Additions or deletions.** None

2) **Approval of the agenda.** A motion was made by Polete with second by Brown to approve the agenda as presented. Motion carried.

E. PRESENTATIONS

1) None

F. REPORT FROM OFFICERS

1) **Mayor's report.**

G. REPORT FROM SPECIAL COMMITTEES AND STAFF

1) **Financial report - October**

2) **City Administrator report.**

3) **Madison County Collector report - October**

H. OLD BUSINESS

1) None

I. NEW BUSINESS

1) **Ordinance authorizing the Mayor to execute an agreement between City and Missouri Dept. of Conservation relative to Fredericktown City Lake.** A motion was made by Merriman with a second by Walts that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Polete with a second by Brown to read the ordinance the second time by title only. Motion carried. **Ordinance 10-67 duly adopted.**

2) **Ordinance to add a new section to utility billing for payment by credit card.** A motion was made by Merriman with a second by Brown that as the ordinance was made available prior to the meeting it be read the first time by title only. Motion carried. Boner read the ordinance. A motion was made by Brown with a second by Polete to read the ordinance the second time by title only. Motion carried. **Ordinance 10-68 duly adopted.**

J. ADDITIONAL BUSINESS

1) **Accounts payable.** A motion was made by Walts with a second by Brown to approve the bills. Motion carried.

- K. REMARKS OF SPECIAL PRIVILEGE BY THE BY THE ALDERMAN
- L. CLOSED SESSION BUSINESS (As authorized by RSMo Section 610.021) None.
- M. ANY OTHER BUSINESS
- N. ADJOURNMENT. Motion by Merriman with a second by Brown to adjourn. Motion carried.

Mark Tripp, Mayor

ATTEST:

Barbara Stevens, City Clerk